

How to Post Resources to CORE

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Adding a New Resource

1. Log in to your CORE account and then press the + button at the top of your CORE toolbar and select New Resource.



2. Insert Basic Information About your Resource

- Select the CORE website you would like to post the resource to: CORE National, CORE BC or CORE Alberta.
 - You will only be able to post on CORE platforms you are a member of.
 - If you want to post the resource to a specific CORE Group you can do so by selecting the appropriate Group when you are creating the post, otherwise you can leave the group line blank.



- Add the title of the resource.
 - We use the naming format [Resource Type] Title (e.g., [Recording] How to Lead Intersectoral Collaborations for Health and Equity when Resources are Limited?).
 - Examples of common Resource Types include Report, Toolkit, Recording, Video, Website, Article, Resource, Podcast, etc.
- Select the Resource Type from the dropdown list that best fits your item.
- Add the author (i.e., name of individuals or organization that created the resource)
- Add a 1-2 paragraph description of the resource. You can provide your own description or copy and paste a description/summary from the resource.
 - The description section has a standard word processor toolbar where you can change font sizes, colours, emphasis, and hyperlink content.

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The presentations in this webinar were based on the results of a review of the literature on the challenges, opportunities, and strategies associated with intersectoral action in the context of budgetary constraints. Following this, two presentations—one by a member of the Healthy Public Policy Unit at Vancouver Coastal Health, and another by a professional from the Direction generate de santé publique at Québec's ministry of Health and Social Services—shared their insights on the topic of intersectoral collaboration in a context of resource constraints, as well as some practical strategies to be prioritized in such a context. This webinar was held on October 23, 2024.

3. Upload/Link the Resource to the Post

you go about establishing or maintaining intersectoral partnerships in a context of limited resources?

• Add the resource to the post using one or more of the following sections:

a) For documents (e.g., pdf, word) you can upload the file to the File Attachment section.





b) For videos you can add a video title and Youtube link to the Embed Video section.

Embed Video	
Name	Embed Video
low to Lead Intersectoral Collaborations for Health and Equity when Resources are Limited?	https://youtu.be/LX6xynlbi_4?si=d0wR0r10ewQYr5Yv

c) For websites, online documents, etc. you can add a link to the resource in the Description Section by highlighting with your cursor the text that you want to hyperlink (e.g., *Access the webinar here*) and then pressing the link button at the top of the toolbar. A box will pop up where you can enter the website link and press save. The text should now be linked to the resource.

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4. Add a Cover Image

- Insert a cover image for the resource (e.g., picture of the resource cover, a relevant picture or graphic).
 - Screenshots can work as a cover (e.g., screenshot of report covers, event snapshots, title pages, and more). However, for news articles and other items that have photography do not screenshot their photos on the site as those are copyrighted to the photographer and may be flagged by copyright systems. Please upload an image you know you have access to or that is royalty-free.
- Provide a description of the image in the alternative text line for accessibility. Alternative text is what screen readers will use to describe an image to someone who is visually impaired.
 - Note: The system automatically adds an alternative text description, but you should check that it is appropriate.



Cover Photo		Cover Location:	Right	•	G
	WEBINAR How to Lead Intersectoral Collaborations for Health and Equity when Resources are Limited?				
	Webinar.prig (100795)				
	PNG. JPG. JPEG up to 2MB				
Alternative Text					
The cover image for [Webinar Recording] How to	o Lead Intersectoral Collaborations for Health and Equity when Resources are Limited?				

5. Add Tags

• Select any audience, subject area or category tags that you would like to tag your resource with (best to keep it between 1-3 tags per section).

6. Finish and Review your Post

- Press the blue Save button at the bottom of the page to save your resource.
- You will now see the Resource you have created in your Resource List. If you click on the post title in the Resource List you will be taken to a summary of your post.
- In your post summary please click the blue Preview button to see what your post will look like on the CORE website and to make sure it is correctly formatted and any links included work.
- If there are any changes you want to make to the post you can do so by clicking the Edit button when you view the preview.



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[Webinar Recording] How to Lead Intersectoral Collaborations for Health and Equity when Resources are Limited?

The importance of collaboration between different sectors in fulfilling the missions of health prevention and promotion, as well as in solving complex, multifactorial problems, is widely recognized in the field of public health. While intersectoral collaborations already involve well-known challenges, lack of resources is a reality that public health and its allied sectors are also often confronted with. In this case, how do you go about establishing or maintaining intersectoral partnerships in a context of limited resources?

The presentations in this webinar were based on the results of a review of the literature

EDIT DELETE WEBINAR How to Lead Intersectoral Collaborations for Health and Equity when Resources are Limited?

- At anytime in the future if you want to edit or delete previous r
- At anytime in the future if you want to edit or delete previous posts, you can access them by doing the first step to create a new post, then going to the Resources section to see your existing posts.

Administrator Approval

- Your Resource will need to be approved by the CORE Admins in order to be published on the site. You will receive an email notification once it has been approved.
 - We vet (to the best of our ability) the information posted to CORE and ask that any information you post is relevant to healthy aging, evidenceinformed, current, from reputable sources, accessible to the general public (i.e., no paywall), community-centered, and non-commercial.
 - We do not allow the promotion of commercial interests on CORE including outreach by for-profit businesses, advertisements, market research, etc.
- If you are making the post from an Administrator account (limited to CORE BC and United Way BC staff only) rather than a regular user account, then no administrator approval is necessary and instead you can check the Publish Now box when you are making the post to self-approve it.



How to Duplicate a CORE Post

If you want to post a resource on multiple CORE sites, there is an easy way that you can duplicate your post.

- Go to your Resource List and there will be a Copy button that you can click to duplicate the resource.
 - Note: If you have trouble finding your Resource List, you can access it by doing the first step to create a new post, then going to Resources to see your existing posts.

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Discussions										
Events		Title	Au	thor		Group	User	Website	Resource Type	
😥 Training		[Resource] Tools for	Pos	itivity Centre			Stephanie	CORE BC	Website	Copy Edit Delete
News										
Funding opportunities		[Resource] Tools for	Pos	itivity Centre			Stephanie	CORE Alberta	Website	Copy Edit Delete
		[Resource] Tools for	Pos	itivity Centre			Stephanie	CORE National	Website	Copy Edit Delete
		[Resource] Conversati	Cal	gary Learns			Stephanie	CORE Alberta	Document	Copy Edit Delete

- When the copied resource opens all the information will be duplicated. All that you need to do is select the appropriate site or group you would like the resource posted to and then press the Save button.
 - Copying to Another CORE Site: If you want to copy from a provincial site to CORE National, or vice versa, you can click copy and then change the site. You will need to be logged into all sites you want to copy to or it will not permit you to do this option.
 - Copying To or From a Group: You can copy to the same CORE site but into a specific group by entering the group in the field. Alternatively, if you posted content in a group, you can also copy this post to the main page by removing the group from that section.