
HIGHER NEEDS GRANTS FAQ

A compilation of Discussion Boards, Q&A sections and General Inquires across all 3 funding streams.

Please review highlighted items as they may pertain across all 3 funding streams.

Family & Friend Caregivers Support Programs

Stated in your grant application criteria all applicants must be "a registered charitable organization in British Columbia." We are a registered not for profit society in BC but do not have federal designation as a registered charity. Can you please tell me if we qualify?

To receive grant funding from the United Way organizations must be a qualified donee or a registered municipal or public body. This second category generally includes municipalities, first nation bands, etc.

A complete listing of who qualifies and is registered is provided here:

<https://www.canada.ca/en/revenue-agency/services/charities-giving/list-charities/list-charities-other-qualified-donees.html>

For a list of registered municipalities and/or regional districts please refer to the following link:

<https://www.canada.ca/en/revenue-agency/services/charities-giving/other-organizations-that-issue-donation-receipts-qualified-donees/other-qualified-donees-listings/list-municipalities-british-columbia.html>

If you do not qualify as per the above and do not have a relationship with a qualifying partner please contact us to discuss your unique position further. Enquiries can be made to Bobbi Symes at bobbis@uwlm.ca.

May I know how I can setup the eAccess Account?

To complete the E-Access registration form please see the Call for Proposals where you will find a link.

<https://healthyagingcore.ca/node/228>

Under "Important Notes" it states that home or medical supports services are not funded. Could you elaborate on this? Thank you

Funding is NOT available to cover home care/support worker hours or medical related items (i.e. equipment, medication, treatment). These are provided via Health Authorities, so are not to be duplicated or replaced by grant-funded programs. I hope this is clearer...yes?

Can more than one person have access to the Application form? (For those working on it as a team.) Can the application be downloaded and saved?

Yes, more than one person can have access. If you have already requested access you can submit another request asking for additional individuals. Or you can email Josh at joshc@uwlm.ca and he can add.

The application is available on CORE via PDF so you can print it out and work on it offline. It can be found within this discussion group under resources:

<https://healthyagingcore.ca/group/family-friend-caregivers-support-programs--uwlm-funding-opportunity/resources>

One of the common concerns that prevents a caregiver from attending is an inability to have someone 'look after' the person they are caring for. Would it be feasible to add a therapeutic component to this application that would offer a social program in an alternate room while the support group is taking place.

While we completely understand this potential barrier for caregivers to attend activities, the grant funding is intended to go directly to caregiver support programs. If an organization wishes to provide a therapeutic program/service for older adults at the same time (i.e. in the next room), please include this aspect in your application for our review committee. Another avenue for the older adult client-based funding could be through the TAPS grant stream, or other separate funding sources as well.

For immigrants, cultural brokers have been a really great way of supporting navigation of the healthcare system and supports. Could such an approach for caregivers be applicable under the funding- e.g. cultural brokers who can offer a unique cultural lens when supporting caregivers in service navigation and referral of care systems and supports within the health sector and the CBSS?

Yes! Absolutely.

To clarify, many caregivers may benefit from support in navigating the health care system, regardless of cultural or linguistic background. This may be a part of a grant program, factoring in all the objectives of this grant stream focused on caregiver health and wellbeing.

Two questions: 1. Are we correct in assuming that the qualified donee (our municipality) will be the applicant for the grant? 2. Is there an outline of the

evaluation that will be required for the grant (regular and annual as well as final report)?

To my question above: I found the relevant slides in the info webinar; is there more detailed information available? Also, how many hours per week of staff/coordinator time do you suggest the delivery of the funded program should/can take; is there a limit for staff time built into the grant budget?

In regards to the staff / coordinator time - each program is different and it is up to each program to determine their limits for staff and coordination as part of the proposal. The detailed evaluation outline and tools are still in development. They will be shared with grant recipients later in the process.

Our municipality who will be applying for the funding would be giving the funds to the not for profit I am a Board Member for. I have been asked how the resolution should read. Will the Municipality be a partner in the project? Our municipality has never applied for a grant through UW so not sure what you require.

Municipalities can apply as the main applicant of the grant, or as a partner/collaborator/supporter of a grant application. The resolution will read differently depending on their role, and this may be unique to your own municipality/district/city/village/etc. processes as well.

Through regional service centres, our organization provides support groups, in-person education sessions and webinars for caregivers living across BC. Would we be welcome to submit an application for a scaled-up caregiver support program with provincial reach, or would you rather that we focus on one BC region in particular? Thanks.

Grant funding can be used to expand local or smaller regional caregiver support programs, but is not aimed for broader regional or provincial expansion. The goals are to build capacity of communities to more effectively support caregivers, build stronger local networks of support and collaboration with community-based seniors services, primary health care providers, and people's personal connections. Note that this funding is for all caregivers and not related to specific conditions of the care recipient, other than "older adults with high/complex needs, living at home".

I appreciate the clarification. One quick follow-up question, if you don't mind: Would we be able to apply for funding to scale up a particular aspect of our programming in more than one city or town? Thank you.

As noted in other replies, communities/organizations can focus their grant proposals on enhancing/expanding aspects of their existing caregiver support programs. If this includes expanded reach, please explain your reasoning in

the grant application. Again, keep in mind the generalist caregiver support model (as noted above).

Does the proposal need to scale up an existing caregiver support program delivered by the applicant organization? Our organization does not deliver caregiver support services, but we facilitate/partner with family caregivers of people living with addictions across BC. There is a significant gap in services specifically for caregivers supporting older adults living with addiction, and we are proposing a program that does not currently exist but is informed by existing programs across BC (not run by us). The proposal is informed by years of engagement with family caregivers who want to see this piloted.

Yes, the grants are available to organizations/communities without any current caregiver support programs AND to those with current active caregiver support programs they want to enhance/expand.

We will have a letter of support from the Manager of Home Health that works out of our local VCH Community Health Centre, please confirm that this meets the requirement for applications to have a letter of support from a health partner.

A minimum of one letter of support is required. Letters may be from: active Primary Care Networks (PCNs) where they are developing, from your local Division of Family Practice (or Rural and Remote Division) representatives, from local Health Authority teams (including but not exclusive to Home & Community Care, etc.), active community-based health care teams (i.e. clinics, health centres), as suitable to your focus participants and your current health care relationships.

Our community, the Cowichan Valley, would like to submit linked grant applications in all three streams - Social Prescribing, TAPS and Caregiver Support - with individual CBSS organizations taking the lead on each project. Over the past few years, we've increased our multi-sectoral collaboration through a collective impact framework, and have established ongoing working partnerships between CBSS, health authority, regional districts/municipality, Division of Family Practice and PCN's. These partners have been meeting over the past few weeks to discuss the applications and identify how activities in each stream complement and support each other in our community. I'm wondering if this is a welcome approach from the United Way's perspective? Will evaluators from all three granting streams communicate with one another regarding linkages between applications? Do you have any advice for how to apply in this way? Thank you!

Multiple grant applications are welcomed, and if they are part of a coordinated effort, please highlight this collaborative planning within each/all applications. The grant review and selection processes will be undertaken in a collaborative effort across the 3 grant streams, so there will be continuity of considerations.

Therapeutic Activation Programs for Seniors

I'm wondering, is there a maximum number of applications that each agency can submit?
There are no limits to the number of applications and organizations can apply for more than one of the funding streams.
I may apply for more than one stream. Only one stream's application shows in my profile. How do I add another option - another application?
Each granting stream is treated independently so you will have to follow the same process you did to see the application in the other streams as well.
Under 2.2 the application form asks how many seniors we plan to serve. Does the total number of seniors served carry more weight than the number of visits (since many people may attend the program more than once, thereby increasing the quality of the outcomes but reducing the number of people served)?
No this is just for us to get a sense of the program.
Are seniors who live in a seniors only residence (subsidized) but not part of adult daycare or assisted living also qualify to participate in this program?
Seniors living in subsidized seniors only residences are fully qualified to participate in the program.
Is it necessary that the program run 5 days a week?
No, programs do not have to run throughout the week. Proposed options should be provided within the application.
During the webinar, Kahir mentioned that the grant is not covering the capital. How about rent as rent is not a capital but should be considered as an overhead?
Rent and other existing costs for operating your organization may fall under the Administration (150) line item, which has a maximum limit of 10% of your allocated funds. Please refer to Section 3: Budgets within the Application (or PDF template) to view a table of program budget breakdowns.
Sorry if I missed it but didn't see the usual - "is funding confirmed or unconfirmed" Is this something you are requesting?
Include any information about additional funding sources in the Program Details, Budget Comment section and in Line 20 "Other Revenue Sources"
Volunteer Labour - should we calculate that at \$20/hr?
There is not currently a set rate for Volunteer Labour. Include the rate in Comment section if your organization operates with a specific one.
If capital costs are not eligible, are other costs to support the operation of capital items eligible - e.g. maintenance costs for a transit vehicle?

These types expenses may be allocated to Program Supplies and the details noted in the Budget comment section. Please refer to Section 3: Budgets within the Application (or PDF template) to view a table of program budget breakdowns.

The proposal describes integrated services - are specialized supports eligible that respond to additional barriers or needs (e.g services that respond to unique cultural or linguistic needs)? E.g such supports would then help immigrant seniors with higher needs access more services in the sector?

Such special supports may be factored into proposals, as suited to your community/participant focus.

When I download the Outcome Framework for the TAPS application it has the Outcomes for the Caregiver Support Stream - I think this happens for the Social Prescribing one as well. Can you look into this? Or is this OMF just an overall sample and we are to put in our own outcomes?

We have combined the Outcomes Measurement Framework Templates for all three streams into one Excel spreadsheet. Please select the appropriate worksheet at the bottom, separated by the tabs labeled for each granting stream.

We understand that not all program applications will have a response for each of the pre-populated objectives and may also want to add additional objectives as they relate to your local context.

For question 2.2 are we entering the number of seniors served annually or over the course of the 2.5 year project timeline?

Enter the anticipated number of unique seniors to be served through the program over the course of the grant timeline.

For our letters of support from the health authority, would it be sufficient to have a letter of support from a clinic operating within the health authority? For example, a letter from Burnaby Mental Health & Substance Use Centre as a division of Fraser Health Authority?

Yes, a minimum of one letter of support is required. Letters may be from: active Primary Care Networks (PCNs) where they are developing, from your local Division of Family Practice (or Rural and Remote Division) representatives, from local Health Authority teams (including but not exclusive to Home & Community Care, etc.), active community-based health care teams (i.e. clinics, health centres), as suitable to your focus participants and your current health care relationships.

Social Prescribing Programs

In terms of evaluation - is the United Way hiring one firm to coordinate all of evaluations under one rubric or is each applicant responsible for building an evaluation tool.

Please refer to our 2-pager 'Learning and Quality Assurance Plan' that was just posted in the resource section, found on the last item. United Way will be responsible for the evaluation portion and we may work with an external evaluator as part of the summative evaluation process. Individual programs will be responsible for processes including, but not limited to, data collection, annual reporting and focus groups.

is there a focus for this funding opportunity for rural communities

Hi Jen here are some examples:

<https://healthyagingcore.ca/group/social-prescribing-programs-uwl/funding-opportunity/social-prescribing-program-examples>

I have two questions: 1) under "1.4 Financial Health Organization" one of the questions says "please indicate your total total staff hours (indicating FTE, PTE, and contract staff)" - is this question asking what is our CURRENT total staff hours? 2) for "Section 4 Attachments" can these documents be expansions of earlier questions in the application?

Question 1 - Under 1.4 "1.5 Developmental Funds Developmental funds of up to \$5,000 are available to those organizations requiring additional support to perform community needs assessments, strengthen community partnerships, and other foundational activities leading up to the launch of the program. In order to be eligible to apply for these additional funds, organizations must describe a unique need such as limited operational budgets, limited staff capacity, etc." So the answer is yes please indicate your current staff hours IF you are applying for the Developmental Funds.

Question 2 - Yes, these documents can be expansion of earlier questions, or new supporting or clarifying information.

I would like to clarify one of the application requirements. We are asked to provide audited financial statements. Audited financial statements for fiscal

2019 is still in progress. In that case, is it acceptable to provide the audited financial statements for fiscal 2018?

If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent complete fiscal year along with the review engagement report signed by the external auditors.

If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent complete fiscal year along with a compilation report signed by the external auditors.

If none of the above are available, submit financial statements for the most recent complete fiscal year endorsed by two signing officers of your organization's Board of Directors.

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