



The CVITP Grant

Topics we will cover today

- CVITP Grant overview
 - CVITP Organization Identification Number (COIN)
 - CVITP Grant eligibility
 - CVITP Grant funding
 - How to apply for the grant
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CVITP grant overview

The grant will:

- Both encourage growth among new and currently participating organizations AND help organizations off-set some of the costs of running CVITP or ITAVP tax clinics.
 - Be calculated based on:
 - The total number of returns an organization files
 - The expenses they incur for their clinics
 - The total amount of other government funding they receive
 - Specific demographics or activities that can increase funding (escalators)
 - Be open for applications online between May 1 and June 30, 2021. The CRA will then review applications and distribute funding in the Fall of 2021.
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The CVITP Organization Identification Number (COIN)

What is the COIN?

- A **unique**, identification number that will be assigned to all organizations participating in the CVITP or the ITAVP.
 - Organizations will receive their COIN in their CVITP or ITAVP registration approval letter.
 - Organizations must use the COIN to apply for the CVITP grant.
 - Counts the number of returns each organization files using the CVITP or ITAVP-provided tax software.
 - No other information is tied to the COIN, it is only a counter.
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Eligible organizations

To be eligible an organization:

- Must be registered and approved for the CVITP or the ITAVP.
- Can be non-profits, charities, and other community groups.

Some examples:

- Band offices
 - Family services associations
 - Multicultural societies
 - Places of worship
 - Post-secondary student groups or associations
 - Seniors' support and recreation centres
 - Service clubs (for example: Lion's Club, Royal Canadian Legion)
 - Settlement organizations
 - Shelters and support centres
 - Volunteer bureaus
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Excluded organizations

CVITP and ITAVP clinics excluded from grant funding are those administered by:

- Federal or Provincial Member of Parliament offices
 - Municipal counselor offices
 - Non-community or non-volunteer based organizations that normally operate for profit
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Grant eligibility

Organizations must:

- Participate with the CVITP or the ITAVP in the current program year
 - Administer tax clinic(s) and electronically file at least **10** federal tax returns
 - Have at least 2 people in the organization
 - Provide services **free** of charge
 - Have a bank account with a Canadian institution that accepts direct deposit
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Grant funding determination

The calculation of funding amounts will be based on the following:

- 1) Number of federal tax returns filed electronically
 - 2) Total amount of eligible expenses
 - 3) Total government assistance (TGA)
 - 4) Funding escalators
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Funding escalators

The current escalators are whether the organization:

- Offers Auto-fill my return
- Offers virtual clinics
- Is Indigenous-focused
- Is returning to the program
- Operates free tax clinics outside of peak filing season*

*Peak filing season begins on the date in February that organizations can start filing and ends on May 31.

Grant funding maximums

- Ranges from \$500 - \$10,000

Number of returns filed by the organization	Maximum annual grant for the organization (\$)
10 to 200	500
201 to 500	1,000
501 to 1,000	2,000
1,001 to 2,000	4,000
2,001 to 3,000	6,000
3,001 to 4,000	8,000
over 4,000	10,000

Eligible expenses

- Expenses must be for the purpose of hosting and administering tax clinics.
- Reimbursement for expenses is capped at \$1,000

Your organization may declare eligible expenses listed below:

- Rental costs associated with acquiring space for your CVITP/ITAVP free tax clinic
 - Office stationery
 - Office supplies
 - Volunteer costs
 - Human Resource costs
 - Free tax clinic promotion
 - COVID-19 related costs
 - Costs related to internet and(or) telephone use for your CVITP/ITAVP free tax clinic
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Activity period

Eligible activity periods for the CVITP grant by year

Grant year	Eligible activity period
2021	February 22, 2021 to May 31, 2021
2022	June 1, 2021, to May 31, 2022
2023	June 1, 2022, to May 31, 2023

Apply for the grant

The program will begin accepting CVITP Grant applications online on May 1, 2021.

Applicants will have to provide the following on their application:

- Their contact information and COIN
- Number of tax returns filed through their clinics
- List of eligible expenses
- Other government funding received for the tax clinics

Organizations interested in applying must:

- Keep a record of all eligible expenses
 - Track the number of returns filed by the organization
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Application period

The grant application period will be open from **May 1 to June 30** of each year. Applicants are invited to apply for the grant each year.

Applicants will find a link for the application on the CVITP Grant webpage during the application period.

Grant applications will be given funding on **a first come first served basis**.

The total amount of funding available to the CVITP Grant each year will be proportionally allocated between each province and territory.

A photograph of a group of people holding hands in a circle, symbolizing unity and support. The image is overlaid with a semi-transparent white banner containing the text "Thank you!".

Thank you!